

Operation Procedure Implemented at Magam Ruhunupura Mahinda Rajapaksa Port

•PLANNING

An organized planning system is always the key to a successful operation. It is a constant process due to many unforeseen factors that may occur while handling Ro-Ro cargo. Therefore, to maintain the quality standards of Ceres' Ro-Ro operations, the vessel superintendent is responsible for the detailed planning of the operation and will: Review the customer's manifest, load list and stowage plan and obtain clarification of any discrepancies from the customer prior to the start of operations. Produce an Operations Plan. Confirm terminal access, cargo locations and utilization for the operation. Labour orders will be coordinated with the customer. Assure equipment availability for the operation:

- a. Shuttle vans and all other necessary equipment (i.e. Fork Lifts, Yard Hustlers, Tow Trucks,)
- b. Jump-start equipment
- c. Signs and cones
- d. Radios
- e. Emergency Spill Kits'
- f. All required Safety Gear
- g. Any other gear pertinent to Operation

01

- **OPERATIONS SET-UP**
- Meeting With Vessel Operators
- Set-Up Traffic Patterns
- Check Cargo
- Ramps

02.

- **INSTRUCTIONS TO LABOR**
- PPE
- Clothing
- Cargo Safety
- Driving Safety

03.

- **LASHING INSTRUCTIONS**
- Approaching Cargo
- Removing Lashings
- Moving & Applying Lashings
- Lashing Patterns

04.

- **TROUBLE SHOOTING PROCEDURES**
- Battery Recharging
- Key Missing
- Fuel Empty
- Vehicles Not Starting

05.

- **CORRECT HANDLING & LASHING**
- Mafi-Cargo
- Tracked Cargo
- Rubber Tire High/Heavy
- Break-bulk Cargo